



*Are you a young adult who experiences an Intellectual/Developmental Disability who is ready to graduate from high school?*

*or*

*Are you a young adult between the ages of 19 and 25 who already receives developmental services funding in Vermont or New Hampshire who wants to be successfully employed or looking to develop more competitive employment skills?*

*or*

*Are you a family member of a young adult who experiences a disability and are interested in supporting them to learn more complex and marketable skills to get and keep employment?*

*If so, the Project SEARCH at Dartmouth-Hitchcock may be the resource you are looking for!*

History of Project SEARCH at Dartmouth-Hitchcock Medical Center in Lebanon, NH. Project SEARCH at D-H was initiated in 2011 to create unpaid internship opportunities for young adults who have developmental disabilities. These interns gain knowledge and skills that lead to paid employment. This ten-month school-to-work transition program targets job seekers who benefit from total immersion in a business setting.

Project SEARCH program goals are:

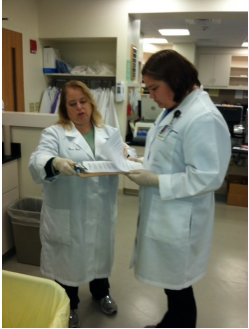
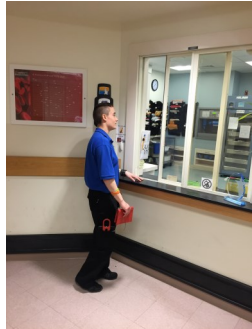



- ◆ Employment for each Project SEARCH intern
- ◆ 16 hours a week or more
- ◆ Minimum wage or better
- ◆ Integrated Setting
- ◆ Non-Seasonal





The Project SEARCH model was founded in 1996 at the Cincinnati Children's Medical Center and has been replicated more than 400 times through the U.S. and internationally. Project SEARCH interns participate in daily classroom instruction and gain hands-on work experiences by rotating among three 10-week unique unpaid internships. Project SEARCH interns can be found working throughout the hospital performing tasks that are valuable to the medical staff and patients.

# Project SEARCH at Dartmouth-Hitchcock

One Medical Center Drive  
Lebanon, NH 03756-0001  
Phone: 603-650-6439  
Email: [ProjectSearch@hitchcock.org](mailto:ProjectSearch@hitchcock.org)  
For More Information go to : <http://www.projectsearch.us/>  
[http://www.dartmouth-hitchcock.org/about\\_dh/](http://www.dartmouth-hitchcock.org/about_dh/)



Department	Tasks	
<b>Blood Bank</b> ⇒ Inventory Management	<ul style="list-style-type: none"> <li>◆ Counting and reconciling inventory of frozen blood products and hemophilia drugs</li> <li>◆ Pulling slips and samples for future surgeries</li> </ul>	
<b>Cancer Center</b> ⇒ Transportation ⇒ Clinic	<ul style="list-style-type: none"> <li>◆ Navigating the entire campus</li> <li>◆ Upon being paged, obtaining sheets from unit requesting blood/plasma</li> <li>◆ Reporting to blood bank-ID request, unit requesting blood/plasma</li> <li>◆ Sanitizing and collecting patient badges</li> </ul>	
<b>Endoscopy</b> ⇒ Scope Reprocessing ⇒ Admissions	<ul style="list-style-type: none"> <li>◆ Cleaning stretchers and making up with linens</li> <li>◆ Sanitizing and prepping exam rooms</li> <li>◆ Delivering and returning wheelchairs and walkers</li> <li>◆ Cleaning and maintaining scopes; this includes air and water testing; clean and sterilize all scopes</li> </ul>	
<b>Environmental Services</b> ⇒ Housekeeping ⇒ Waste Management	<ul style="list-style-type: none"> <li>◆ Cleaning and sanitizing public areas</li> <li>◆ Restocking supplies as needed in public restrooms</li> <li>◆ Assisting with recycling in waste management room; operating industrial compactor, shredder and cd dimpler</li> </ul>	
<b>Food and Nutrition Services</b> ⇒ Dietary Aide	<ul style="list-style-type: none"> <li>◆ Delivering food trays to in-patients</li> <li>◆ Picking up dirty food trays</li> <li>◆ Stocking inpatient area kitchens with juices and check dates</li> <li>◆ Porter trucks (food carts)</li> </ul>	

Department	Tasks	
<p><b>Central Mailroom</b></p> <p>⇒ Mail Distribution</p>	<ul style="list-style-type: none"> <li>◆ Sorting and delivering mail</li> <li>◆ Operating industrial postage meter</li> <li>◆ Assisting with researching employee look-ups on computer</li> </ul>	
<p><b>ENT, Gastroenterology, Maxillofacial, Ophthalmology</b></p> <p>⇒ Clinic</p> <p>⇒ Clerical</p>	<ul style="list-style-type: none"> <li>◆ Assisting in the clinic with a variety of clerical tasks; faxing, sorting mail, copying, data inputting, mailings, etc.</li> <li>◆ Stocking, cleaning and sanitizing exam rooms</li> </ul>	
<p><b>Outpatient Rehabilitation</b></p> <p>⇒ Clinic</p>	<ul style="list-style-type: none"> <li>◆ Cleaning and restocking exam rooms in preparation for next patient</li> <li>◆ Wiping down and cleaning exercise equipment</li> <li>◆ Greeting and escorting patients to exam rooms</li> </ul>	
<p><b>Simulation Based Education and Research Lab</b></p> <p>⇒ Technical</p>	<ul style="list-style-type: none"> <li>◆ Setting up patient scenarios for training purposes</li> <li>◆ Assisting with the application of mulage (fake make-up) on actors</li> </ul>	
<p><b>Supply Chain</b></p> <p>⇒ Central Warehouse</p> <p>⇒ Inventory Logistics</p> <p>⇒ Linens</p>	<ul style="list-style-type: none"> <li>◆ Assisting with recycling in the central warehouse by operating industrial cardboard compactor</li> <li>◆ Packing and picking outgoing orders for hospital</li> <li>◆ Delivering supplies to inpatient areas; ICU and Towers through Inventory Logistics</li> </ul>	