



## **DEVELOPMENTAL EDUCATOR**

Children's Integrated Services/Early Intervention Program  
Chittenden County

### **POSITION SUMMARY**

The Developmental Educator provides direct specialized instruction for families of infants and toddlers with special health and developmental needs, serves as a member of an interdisciplinary team, and collaborates with area health, education, and social services to identify eligible families and to develop and implement program planning.

### **QUALIFICATIONS**

- Bachelor's or master's degree in Early Childhood Special Education (ECSE) or equivalent field required
- Experience working with 0-3 population in early intervention or Early Childhood Special Education preferable
- Current, or in process, Vermont professional educator license preferred
- Working knowledge of assessments and evaluation tools used to determine Part C eligibility
- Experience collaborating with parents and caregivers to understand and support their young child's development
- Experience effectively managing and prioritizing multiple projects simultaneously
- Experience working independently and as a member of a team
- Knowledge of and experience with trans-disciplinary practice and current best EI practices

### **PRINCIPAL DUTIES**

#### Program Involvement

- Provide multidisciplinary developmental evaluations and assessments to determine initial and continued eligibility for CIS-EI
- Develop plans with families and team members to include measurable and functional outcomes and strategies which support their child's development
- Coordinate the scheduling of evaluations, ongoing assessments, direct therapy visits, and co-visits with co-evaluators, families, and caregivers
- Using the family's natural routines, toys, and family and community resources, develop and implement evidence-based early intervention strategies which include creating individualized learning environments, activities, and accommodations for children in a variety of settings, including home, childcare, and playgroups
- Coach parents and caregivers in learning how to encourage their child's development and enhance the parent child relationship
- Support families in advocating for services and with transitions to other services

- Complete Child Outcomes Summary (COS) forms and other required documentation in compliance with state and federal mandates and regulations for billing purposes and to collect data on child outcomes and program impact
- Serve as a primary service provider, including service coordination when appropriate
- Provide appropriate resources and referrals to families regardless of eligibility for services under Part C
- Meet monthly with Developmental Educator - Clinical Supervisor
- Attend weekly collaborative team meetings, core team meetings, and EI staff meetings, and monthly VFN full staff meetings

#### Professional Development

- Obtain Early Intervention certification through Vermont Agency of Human Services to ensure a basic knowledge of professional core competencies and standards in Early Intervention
- Create an individualized professional development plan to enhance knowledge in core competency areas of early intervention
- Participate in trainings and in-service for a minimum of ten hours each year to increase skills and knowledge related to early intervention

#### Community Relations

- Assist in increasing community awareness of services for infants and toddlers with special needs and their families
- Maintain current and comprehensive information on community-based resources

#### **SUPERVISION**

Reports to Developmental Educator - Clinical Supervisor

#### **APPOINTMENT**

100% FTE, 37.5 hours/week, permanent

#### **SALARY GRADE**

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